

**THE PEAKS
CONDOMINIUM CORPORATION NO. 072 8880**

BOARD MEETING MINUTES

PLACE: Amenities Room 136 A

DATE: Thursday, November 7, 2013

TIME: 6:30 p.m.

- 1) **QUORUM:**
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|---------------------|------------------------|
| President - | Craig Squires (607 D) |
| √Vice President - | Brent Chopping (516 D) |
| Treasurer - | David Diebel (615 A) |
| √Secretary - | Thomas Zuk (209 B) |
| Privacy Officer - | Dhrub Prasad (416 C) |
| √Member- at-Large - | Chuck Smith (513 A) |
| √Member-at-Large - | Vilia Tosio (105 A) |

Helena R. Smith, ACCI for Mayfield Management Group Ltd.

√Edith O’Flaherty for Mayfield Management Group Ltd.

2) **MEETING CALLED TO ORDER BY CHAIR** Brent Chopping 6:55 p.m.

3) **GUESTS AND DELEGATIONS.** None.

4) **MOTION:** To APPROVE/AMEND **AGENDA:** Agenda items reduced due to quorum requirement changing at 7:30pm
Chuck Smith/Vilia Tosio **CARRIED.**

Amendments - additions

6)h – Rain & Water Filtration/Exterior Caulking

9)a – Staff Xmas Gifts

9)b – Children’s Xmas Party

5) **MOTION:** To APPROVE/AMEND **MINUTES** OF PREVIOUS MEETING – OCTOBER 3, 2013
Chuck Smith / Vilia Tosio **CARRIED.**

6) **OLD BUSINESS ARISING FROM LAST MINUTES:**

a) Rain & Water Filtration/Exterior Caulking –

1. MMG updated the Board on exterior main floor caulking and that is took 92 hours to complete.

2. Discussion on Wade Engineering Service Proposal Agreement – The Wade proposal was discussed. There are several phases to the proposal:

Services:

a) Phase 1 – Review	\$6,760.00
Plus travel expenses in addition to the above noted fee budget	\$1,250.00
Plus Fort McMurray contractor for window removal and repairs	1,500- 2,000

b) Phase 2 - Administrative Review -	\$1,450.00
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MOTION: To proceed with Wade Engineering Service Proposal Agreement at a cost of \$11,460.00 plus GST.

Chuck Smith/Brent Chopping **CARRIED.**

7) FINANCIALS/INVESTMENTS/ARREARS - TABLED

8) CORRESPONDENCE - TABLED

9) NEW BUSINESS:

a) Staff Christmas Gifts – approved as presented.

MOTION: To approve the Christmas gifts for the staff.

Vilia Tosio / Thomas Zuk

CARRIED.

b) Children’s Christmas Party approved at same as last year \$1,750.00.

MOTION: To approve the expenditure of \$1750 for the children’s Christmas party.

Vilia Tosio/Chuck Smith

CARRIED.

10) NEXT MEETING DATE: THURSDAY DECEMBER 5, 2013

11) **MOTION:** TO ADJOURN: CHUCK SMITH

CARRIED.

MEETING ADJOURNED BY CHAIR AT 7:30 p.m.